



# **SWIM 10.5.17 Release Notes**

## **for End Users**

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# 1. INTRODUCTION

This document includes new features and changes that have been implemented with the release of the version 10.5.17 of SWIM. This document is for end users consumption.

## 2. NEW FEATURES


### 2.1. FTIR Supporting Documents


Supporting documents can now be attached to the Final Technical Implementation Report and submitted together via SWIM. Documents can be uploaded when FTIR is in editable status. Allowed extension files: .doc, .docx, .pdf, .xls, .xlsx, .jpg, .jpeg, .png, .ppt, .pptx and .zip.

#### Technical implementation reports

The purpose is to measure the progress of the EU-funded action and what is achieved in the funding period. You can enter the information about the implementation of the action at any time. You will be able to submit the information once the action has finished and all the mandatory information is completed.

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Final technical implementation report  Edit

  
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#### Supporting documents

▼ Hide supporting evidence documents

Name	Category	Size
 Leaflets.docx	Copies of information and promotional materials funded by the grant	12 Kb
 Participants.xlsx	List of participants to events (scanned version with original signatures)	9 Kb
 Brochures.pdf	Copies of information and promotional materials funded by the grant	82 Kb

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### 2.2. FFS Supporting Documents


Supporting documents can now be attached to the Final Financial Statement and submitted together via SWIM. Documents can be uploaded when FFS is in editable status. Allowed extension files: .doc, .docx, .pdf, .xls, .xlsx, .jpg, .jpeg, .png, .ppt, .pptx and .zip.

#### Final financial statement

A final financial statement of the eligible costs actually incurred has to be annexed to the request for payment of the balance. This financial statement will automatically contain the information of the last version of the accepted estimated budget. The beneficiary has to verify all actual costs of the action adding those missing and removing or adapting the estimations.

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Statement  Edit [Delete](#)

  
Editable

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#### Supporting documents

▼ Hide supporting evidence documents

Name	Category	Size
 Audit_Report.docx	Audit report	12 Kb
 Test.pdf	Other documents	81 Kb
 Cost_list.xlsx	Other documents	9 Kb

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### 3. CHANGES

#### 3.1. Duration of the action

The 'End Date' field of the 'Duration of activities' in the 'Action' tab of the application form has been replaced by the 'Duration of the action' field. The duration of the action must be expressed in months with a maximum value of 48 months.

<b>G.5 Duration of activities</b>	<b>Start *</b> <input type="text" value="01/01/2019"/>	<b>Duration of the action *</b> <input type="text" value="24"/>
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#### 3.2. Departments

In the application form and in the participants amendments, the departments of the Applicant and Co-Applicant organizations have to be entered by creating a line for each of them:

<b>A.1.3 Departments</b>	<input type="text" value="University of Leuven"/>	
Enter the names of the public entities that participate in the implementation of the action and that do not have a legal personality separate from a country or a region (most national, regional, local authorities, ministries, some public universities). Separate the names with a semicolon.	<input type="text" value="Ministry of Agriculture"/>	
	<input type="text" value="Agency for survey"/>	<input type="text" value="x"/>
	<input type="button" value="Add Department"/>	

The department can be removed by deleting the relative line.